

Admission appeals timetable

In light of coronavirus (COVID-19) the Admission Appeals Timetable has been updated to reflect regulatory changes made by the Department for Education, which came into force on 24 April 2020 and will remain in force until 31 January 2021.

Primary School

- Primary School Allocation Day - Friday 16 April 2021
- Deadline for Receipt of a Primary School Admission Appeal Form – to be confirmed
- Primary School Admission Appeals must be heard as soon as reasonably practicable and will be held at a date to be confirmed
- Notification of appeal hearing date – At least 14 calendar days before the appeal hearing.
- Deadline for the Admission Authority to submit their case papers to the Clerk to the Independent Appeals Panel – At least 9 working days before the date of the appeal hearing.
- Clerk to send appeal papers to Appellants, Panel and the Admission Authority – At least 7 working days before the date of the appeal hearing.
- Deadline to submit additional information to the clerk to the Independent Appeal Panel – At least 3 days prior to your appeal date.
- Decision Letter sent to appellants and Admission Authority within 7 calendar days of the decision being made.

In Year Appeals

- Deadline for Receipt of an In Year Admission Appeal Form – Within 28 calendar days of the date of your refusal letter.
- In Year Appeals will be held as soon as reasonably practicable.
- Notification of Appeal Hearing date – At least 14 calendar days before the appeal hearing.
- Deadline for the Admission Authority to submit their case papers to the clerk to the Independent Appeals Panel – At least 9 working days before the date of the appeal hearing.
- Clerk to send appeal papers to Appellants, Panel and the Admission Authority – At least 7 working days before the date of the appeal hearing.
- Deadline to submit additional information to the Clerk to the Independent Appeal panel – At least 3 days prior to your appeal date.
- Decision Letter sent to appellants and Admission Authority within 7 calendar days of the decision being made (usually within one school day of the decision being made).

